

Authorization Form

check all that apply: Hot Swap (see terms below) Repair Sale

name: email:

tel.: fax:

credit card no.:    

CVC: expiration:

signature: date:

billing address (for credit card):

shipping address (if different):

Description of Authorization

Please include quantities, serial numbers, specific work to be done, and price, if known. Also indicate any preference for shipping method or speed (ground, 2 day, etc.).

Hot Swap loan terms:

Equipment is loaned for use when time does not permit a normal repair process. You are liable for all shipping, taxes and charges required to obtain the equipment, and any charges to refurbish the loaned equipment after return. A valid credit card must be on file before the loaned equipment is shipped, and shall be charged for all charges incurred.

You shall be invoiced for the loaned equipment, and the credit card shall be charged for the initial shipment. You must return the loaned equipment within 14 days or the balance becomes due. Returning the broken gear does not cancel the loaner invoice, or your obligation to return the loaned gear. This program is not intended to be used for permanent replacement, but is a temporary loan.

I have read and understand these terms:
signature (or full name if submitted electronically) date

PLEASE SEND THE COMPLETED FORM BY FAX, EMAIL, OR WITH ITEMS FOR REPAIR